

TWO PAGE CURRICULUM VITAE

CARLIE LAWSON

◆ **EDUCATION**

- ◆ Master of Regional and City Planning, University of Oklahoma, May 2001
Thesis: "High and Dry: Institutional impediments to effective drought management and relief in the 1995-96 and 1998 Oklahoma droughts"
- ◆ Bachelor of Arts in Journalism and Mass Communications, University of Oklahoma, May 1996
- ◆ Bachelor of Arts in Film and Video Studies, University of Oklahoma, May 1996

◆ **RESEARCH INTERESTS**

- ◆ Natural hazards (focused interests in drought, wildfires, and hurricanes)
- ◆ Risk communication
- ◆ Organizational learning in hazard mitigation
- ◆ The Internet as a hazards mitigation tool
- ◆ Renewable energy

◆ **SELECTED EMPLOYMENT HISTORY**

02/04~present Operations Manager, Environmental Verification and Analysis Center

- ◆ Research and design renewable energy educational materials and survey instruments.
- ◆ Research emerging renewable energy resource trends in Oklahoma.
- ◆ Web site design and administration, and database management.
- ◆ Manage grants.

01/04~01/05 Operations Manager, Center for Spatial Analysis, University of Oklahoma

- ◆ Managed GIS computer lab; managed grants.
- ◆ Designed and administered Web sites, and managed databases.
- ◆ Planned events including GIS institute, annual GIS symposium, and CSA retreat.

10/01~12/03 Staff Assistant II, Center for Public Management, University of Oklahoma

- ◆ Designed official Web site in a team environment; designed and managed databases.
- ◆ Authored and developed Macromedia Flash-based e-training courses in a team environment.

8/98~12/01 Research Assistant, Science and Public Policy Program, University of Oklahoma

- ◆ Researched drought and wildfire response for a National Oceanographic and Atmospheric Administration study. Authored NOAA final report.
- ◆ Designed and implemented database of research materials; designed and implemented research survey; analyzed survey data; interviewed research subjects; designed and administered Web site.

1/00~10/01 Intern/Staff, United Ministry Center

- ◆ Rebuilt volunteer matching program into training program.
- ◆ Developed and designed Web site; designed and presented courses on topics such as Web design, public relations, and time management; planned public relations events.
- ◆ Assisted in design and implementation of a non-profit cafe; managed cafe operations.

7/97~7/98 VISTA, Corporation for National and Community Service, Christmas in April and Southeast Area Health Center

- ◆ Developed and designed Web site; created promotional brochures, flyers, newspaper advertisements, press releases; planned public relations events.
- ◆ Researched grant opportunities; fundraising.

8/96~5/97 Research Assistant, Division of Regional and City Planning, University of Oklahoma

- ◆ Researched, designed, wrote, and edited public relations materials, including alumni newsletter and recruitment booklet.
- ◆ Developed and implemented alumni database.
- ◆ Wrote press releases.

10/94~4/95 Public Relations Intern, International Television News Archives

- ◆ Authored informational materials on archives.
- ◆ Created video filing system in a team environment.

10/93~8/95 Environmental Reporter/Arts and Entertainment Editor, The Oklahoma Daily

- ◆ Wrote daily news and feature stories; interviewed public; performed detailed research and fact

checking.

- ◆ Managed ten writers; assigned stories.
- ◆ Copy edited; section layout.

1/93~6/93 *Co-founder, Doublethink Magazine*

- ◆ Co-managed advertising division.
- ◆ Wrote and designed advertisements.
- ◆ Reviewed incoming submissions.

3/92~8/93 *General Assignment Reporter/Editor, Oklahoma College Press*

- ◆ Wrote monthly news and feature stories; interviewed public; performed detailed research and fact checking.
- ◆ Managed six writers; assigned stories; copy edited; section layout.
- ◆ Re-designed magazine in a team environment.

1/91~12/92 *General Assignment Reporter, The Oklahoma Daily*

- ◆ Wrote daily news and feature stories; interviewed public.
- ◆ Detailed research and fact checking.

◆ **COMPUTER SKILLS**

- ◆ **Design and layout** Adobe Pagemaker, Microsoft Publisher
- ◆ **Web site design** Macromedia Flash MX, Microsoft Frontpage, HTML, JavaScript, CSS, ActionScript
- ◆ **Photography** 35 mm, Black and white motion picture, Standard video, Digital photography, Digital video
- ◆ **Photo editing** Adobe Photoshop, Macromedia Fireworks, Macromedia Freehand
- ◆ **Digital Audio** ProTools, Mackie Digital 8 Bus, MIDI design, Finale
- ◆ **Databases** Microsoft Access, SPSS, Procite
- ◆ **Other** Arcview GIS, Microsoft Visio, Microsoft Word, Microsoft Excel

◆ **SELECTED WEB PROJECTS**

Personal Design Site

- ◆ Design Grrl Productions, (<http://www.designgrrl-productions.com>)

University Related

- ◆ Center for Spatial Analysis, (<http://csa.ou.edu/>)
- ◆ International Society of Biometeorology, (<http://www.biometeorology.org/>)
- ◆ FSSD Income Calculation/MICAL course - detailed content outline, (restricted access, URL unavailable)
- ◆ HRMD Family Medical Leave Act course - development team, (restricted access, URL unavailable)
- ◆ HRMD FLSA - storyboarding, (restricted access, URL unavailable)
- ◆ HRMD Grievance - storyboarding, (restricted access, URL unavailable)
- ◆ FSSD Comprehensive Site Plan - research team, (restricted access, URL unavailable)

◆ **SELECTED PUBLICATIONS**

- ◆ Lawson, Carlie. 2002. "Oklahoma Drought Survey Analysis". NOAA.
- ◆ Meo, Mark, Greene, John, S., Lawson, Carlie, L, Biddle, Matthew, D., Mahmood, Rezaul. 2002. "Climate Prediction and Policy Response: A Retrospective Assessment of Drought Management in Oklahoma". NOAA Human Dimensions of Global Change Research Program's Principal Investigators Meeting (*poster presentation*).

◆ **ACADEMIC SERVICE**

- ◆ Staff Senate Communications Committee (2002-present)
- ◆ OU Staff Week Committee (2002)
- ◆ Film Review Committee (2002-2004)

◆ **AWARDS AND HONORS**

- ◆ 2001, United Ministry Center Spirit Award
- ◆ 2000, United Ministry Center Spirit Award
- ◆ 1998, Crystal Hammer, Christmas in April of Oklahoma City
- ◆ 1996, Achievement Award, Walker Center President's Council, University of Oklahoma
- ◆ 1996, Dispatcher's Award, Safewalk, University of Oklahoma
- ◆ 1990, Tier I Award, Internal Revenue Service